

## Amazon Kindle Fire

### DOWNLOADING Instructions

1. Open a web browser.
2. Go to [www.jerseyvillelibrary.org](http://www.jerseyvillelibrary.org)
3. Under \*New Database\* click on the “audiobooks/ebooks” picture.  
This will take you to the Overdrive website.
4. Click on “Advanced Search” link at the top right of the screen.  
This takes you to a screen with many fields.
5. Enter the information you know. Under “format” make sure “Kindle Books” is chosen. If you would like to view only available items, please make sure the box is checked next to “Only show titles with copies available”.
6. Find the book you’d like to check out.  
If the book says “add to cart” next to it, it is available to check out. If the book says “place a hold” next to it, it is currently checked out to someone else. If you would like to place a hold on that item, you will be prompted to enter an email address on the next screen. You will be emailed when your item becomes available. You will have three days to pick it up.
7. You will be asked, after you find the item you’d like to check out, if you want to continue browsing, or if you’d like to proceed to check out. If you would like to add more books, click “continue browsing”. If you would like to check out, please click “proceed to check out”.
8. Sign in to Overdrive:  
Pick Jerseyville as your library.  
Type in your barcode (no spaces).  
Type in your PIN number.  
Click “Sign in”
9. Make sure the items you are checking out are really the ones you want.  
Also on this screen, you can change the length of your checkout (either 7 or 14 days). Click “Confirm Check Out”.
10. Click “Get for Kindle”.
11. Now you will be directed (on a separate tab) to Amazon’s website. If you are not already signed into Amazon, it will prompt you to put in your **AMAZON** log-in email and password for Amazon, to log in. You will see the picture of the cover of the book you want to check out. Click on “Get Library Book”.
12. You will see a Thank You page. Your Kindle Book will be downloaded to your Kindle the next time you connect to a WiFi connection.
13. When your book has downloaded, you should be able to find it in the Books tab. If you do not see your Book, click on the gear at the top of the screen, next to the battery icon. Click on Sync. The little arrow will rotate. This syncs the Amazon cloud storage to your device. You should now see your Kindle Book! Enjoy!

**\*\*Please note that steps 1-12 can be completed on either your Kindle Fire or on your computer\*\***

Please Proceed to Page 2 for information on RETURNING your Kindle Book.

## RETURNING your Kindle Book

1. Open your web browser.
2. Go to [www.amazon.com](http://www.amazon.com).
3. Click on "Kindle" on the left-hand side, then click "Manage your Kindle".
4. You may be prompted to log in to Amazon, if you are not already logged in.
5. Find the book you want to return. (Note: all public library books say "Public Library Book" next to the title.)
6. Click the "actions" button to the right of the title.
7. Click "return this book".
8. When asked if you are sure you want to return the book, click "yes".
9. You will briefly see green text that says "Successfully returned". The page will re-load.
10. The book will still appear on your list. If you want to remove this item from your **list**, click on "actions" and then select "delete from library". Click "yes" when you are prompted to delete the book.

**\*The above steps can be completed on either your Kindle or on your computer.**

## REMOVING THE BOOK FROM YOUR KINDLE DEVICE

1. Find the book you wish to remove in the Books tab.
2. Press down on the cover for three seconds.
3. A menu will appear; click on "Remove from Device".